

## Getting a Library Card

Photo story

Activities

Teacher notes

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Tel: 204.986.4255

Winnipeg Public Library, Updated on March 10, 2015

# Getting a Library Card



Katie is a librarian.



Maria wants to get a library card.



Maria asks Katie about getting a library card.

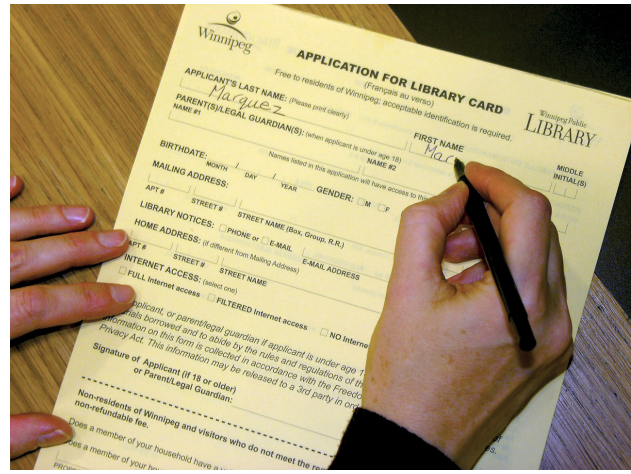


Katie gives Maria the application form.

# Getting a Library Card



Maria shows her some I.D.



Maria fills out the form.



Maria gets her card.



Maria borrows a book.

## A. Pre-reading Activity: What do I know about getting a library card?

Read the following questions and answer them with yes or no.

1. I can get a library card only at the downtown Millennium Library. \_\_\_\_\_
2. I can use my driver's license as identification to get my card. \_\_\_\_\_
3. I have to pay to get a library card. \_\_\_\_\_
4. My library card will be mailed to me. \_\_\_\_\_
5. I can borrow books as soon as I get my card. \_\_\_\_\_
6. I can use my card at any public library in Winnipeg. \_\_\_\_\_

## B. Speaking Activity

With your classmates, discuss the benefits of having a library card.

## C. Speaking Activity

Think of some questions you might ask when you apply for a library card.

## D. Speaking Activity

With a partner, put the pictures in the proper order. Look at each picture.

What will Katie ask Maria? What will Maria say? What will Maria ask Katie?

## E. Speaking Activity

With your partner, prepare a dialogue for one of the scenes between Katie and Maria.

Act it out for your classmates.

F. Read the following paragraph and answer the questions in complete sentences.

## Getting a Library Card

Getting a library card is easy. You will get it the same day as you apply for it and there is no fee. You don't have to pay for it! Just go to any one of the many branches of the Winnipeg Public Library to apply for one. Be sure to take some form of identification with you. Your driver's license or a hydro, water, or phone bill can be used as I.D. When you apply for a card, you will have to fill out an application form. You will get your library card right away. You can then choose some books to take home with you. When you check out your books, you will receive a print-out of the books that you have borrowed. It will also show the due date that the books have to be returned. Bring your books back before the due date. You don't want to pay a fine for overdue books. Sign up for a library card, and you can enjoy all the great services that the library offers to its members!

### Questions

1. Where can you go to apply for a library card? \_\_\_\_\_

\_\_\_\_\_

2. What can you use as identification? \_\_\_\_\_

\_\_\_\_\_

3. How much money do you pay for a library card? \_\_\_\_\_

\_\_\_\_\_

4. When do you get your library card? \_\_\_\_\_

\_\_\_\_\_

5. Can you start borrowing books right away? \_\_\_\_\_

\_\_\_\_\_

6. Where can you find the due date for the books you have borrowed? \_\_\_\_\_

\_\_\_\_\_

7. What will happen if you return your books after the due date? \_\_\_\_\_

\_\_\_\_\_

**G. Put the vocabulary words into the blanks.**

due date    fee    I.D.    fine    branch

address    application form

You can go to any \_\_\_\_\_ of the Winnipeg Public Library to apply for a library card. When you go, be sure to take some \_\_\_\_\_ with you that shows your \_\_\_\_\_ in Winnipeg. You will also have to fillout an \_\_\_\_\_. There is no \_\_\_\_\_ for a library card, it is free. When you borrow books, be sure to check the \_\_\_\_\_ so that you return your books to the library on time. If you return them after the due date, you will have to pay a \_\_\_\_\_.

# Getting a Library Card

CLB  
3-4

H. Look at the application form and listen to your teacher's instructions.



## APPLICATION FOR LIBRARY CARD

(Français au verso)

Winnipeg Public  
**LIBRARY**

Free to residents of Winnipeg; acceptable identification is required.

**APPLICANT'S LAST NAME:** (Please print clearly) \_\_\_\_\_ **FIRST NAME** \_\_\_\_\_ **MIDDLE INITIAL(S)** \_\_\_\_\_

**PARENT(S)/LEGAL GUARDIAN(S):** (when applicant is under age 18)  
NAME #1 \_\_\_\_\_ NAME #2 \_\_\_\_\_

Names listed in this application will have access to this account.

**BIRTHDATE:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ **GENDER:**  M  F **PHONE:** ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

### MAILING ADDRESS:

\_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_  
**APT #** **STREET #** **STREET NAME (Box, Group, R.R.)** **CITY** **POSTAL CODE**

**LIBRARY NOTICES:**  PHONE or  E-MAIL \_\_\_\_\_ @ \_\_\_\_\_  
**E-MAIL ADDRESS**

### HOME ADDRESS: (if different from Mailing Address)

\_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_  
**APT #** **STREET #** **STREET NAME** **CITY** **POSTAL CODE**

### INTERNET ACCESS: (select one)

FULL Internet access  FILTERED Internet access  NO Internet access (except @ Express computers)

*The applicant, or parent/legal guardian if applicant is under age 18, agrees to be responsible for all materials borrowed and to abide by the rules and regulations of the Winnipeg Public Library. The information on this form is collected in accordance with the Freedom of Information and Protection of Privacy Act. This information may be released to a 3rd party in order to collect unpaid fines and fees.*

**Signature of Applicant (if 18 or older)**  
**or Parent/Legal Guardian:** \_\_\_\_\_

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**Non-residents of Winnipeg and visitors who do not meet the requirements below must pay a non-refundable fee.**

Does a member of your household have a valid Non-Resident Card? \_\_\_\_\_ **RECEIPT #** \_\_\_\_\_

Does a member of your household own property or pay business tax to the City of Winnipeg?  Yes  No

PROPERTY ADDRESS or BUSINESS NAME and ADDRESS

TAX ROLL#

**STAFF USE ONLY:** DATE \_\_\_\_\_ BORROWER# \_\_\_\_\_ STAFF NAME \_\_\_\_\_

CW274: 2005 07

## I. Fill out the Winnipeg Public Library application form.



### APPLICATION FOR LIBRARY CARD

(Français au verso)



Free to residents of Winnipeg; acceptable identification is required.

**APPLICANT'S LAST NAME:** (Please print clearly) \_\_\_\_\_ **FIRST NAME** \_\_\_\_\_ **MIDDLE INITIAL(S)** \_\_\_\_\_

**PARENT(S)/LEGAL GUARDIAN(S):** (when applicant is under age 18)  
**NAME #1** \_\_\_\_\_ **NAME #2** \_\_\_\_\_

Names listed in this application will have access to this account.

**BIRTHDATE:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ **GENDER:**  M  F **PHONE:** ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

**MAILING ADDRESS:**

\_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_  
**APT #** **STREET #** **STREET NAME (Box, Group, R.R.)** **CITY** **POSTAL CODE**

**LIBRARY NOTICES:**  PHONE or  E-MAIL \_\_\_\_\_ @ \_\_\_\_\_  
**E-MAIL ADDRESS**

**HOME ADDRESS:** (if different from Mailing Address)

\_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_  
**APT #** **STREET #** **STREET NAME** **CITY** **POSTAL CODE**

**INTERNET ACCESS:** (select one)

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**Signature of Applicant (if 18 or older)**  
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**Non-residents of Winnipeg and visitors who do not meet the requirements below must pay a non-refundable fee.**

Does a member of your household have a valid Non-Resident Card? \_\_\_\_\_ **RECEIPT #** \_\_\_\_\_

Does a member of your household own property or pay business tax to the City of Winnipeg?  Yes  No

\_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_  
**PROPERTY ADDRESS or BUSINESS NAME and ADDRESS**

\_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_  
**TAX ROLL#**

**STAFF USE ONLY:** DATE \_\_\_\_\_ **BORROWER#** \_\_\_\_\_ **STAFF NAME** \_\_\_\_\_

CW274: 2005 07



## J. Scanning Exercise

Go to the Winnipeg Public Library's website ([winnipeg.ca/library](http://winnipeg.ca/library)) and find the following information. Write short answers.

1. How many libraries are there in Winnipeg? \_\_\_\_\_

2. What is the telephone number for the Millennium Library? \_\_\_\_\_

3. How much do you have to pay to replace your library card if you lose it? \_\_\_\_\_

4. What is acceptable I.D. to use when you apply for a library card? \_\_\_\_\_

\_\_\_\_\_

5. For how long can you borrow a book? \_\_\_\_\_

6. List two ways to renew a library book. a.) \_\_\_\_\_

b.) \_\_\_\_\_

7. What is the address of the library nearest to you? \_\_\_\_\_

8. What time does the Millennium Library open on weekdays? \_\_\_\_\_

9. How many days of the week is the Millennium Library open in winter? \_\_\_\_\_

\_\_\_\_\_

10. On which days does the Millennium Library stay open until 9:00 p.m.? \_\_\_\_\_

\_\_\_\_\_

**K. With a partner, discuss a good book that you have read.**

**Use the following outline to discuss the book.**

- What was the name of the book?
- What type of book was it (fiction, nonfiction, romance, mystery, etc.)?
- What was the book about?
- Why did you like the book?

## L. Write about a book you have read and enjoyed.

**Give the following information:**

- The title of the book
- The type of book (fiction, nonfiction, romance, mystery, etc.)
- A brief description of what the book was about.
- What you liked about it.

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## Getting a Library Card: activities for intermediate levels

### Teacher Notes

These photo stories and activities were produced to introduce EAL/ESL and new learners to the wealth of programs, collections and services of Winnipeg Public Library. The photo stories help visually guide the learner through common experiences of the library. The activities help reinforce vocabulary and encourage familiarity with library resources.

Each module presents a new topic to expand library knowledge, vocabulary and reading, writing, and speaking skills. Supplementary handouts and guides are also available for classroom and individual use. All materials are available in .pdf at [winnipeg.ca/library](http://winnipeg.ca/library).

Note: Please note that library fines, fees and hours are subject to change. Content will be updated periodically to reflect changes to library hours, fees and collections. Visit the Library's website at [winnipeg.ca/library](http://winnipeg.ca/library) for up to date information on the library.

Feedback is always welcome. Contact the Administrative Coordinator of Outreach Services and Marketing, Winnipeg Public Library at 204.986.4255.

### **The photo story and activities are suitable for Canadian Language Benchmarks 3-4.**

The activities for this unit are arranged according to a suggested sequence for learning. The activities target the following skill areas:

Reading (A) (F) (G) (H) (J)  
Writing (I) (L)  
Speaking (B) (C) (D) (E) (K)

## Teacher Instructions and Answer Keys

### Pre-reading Activity (A)

This exercise is completed before work on the rest of the activities to determine current knowledge and introduce the topic. Students can go back and redo the exercise after completing the activities to see what they have learned.

1. No 2. Yes 3. No (free if you live in Winnipeg) 4. No 5. Yes 6. Yes

### Speaking Activities (D) (E) in pairs

Distribute a set of cut-out pictures for each pair of students that show the librarian and the person applying for a library card. After verifying that the pairs of students have put them in the proper order, ask them for the dialogue created for each scene. Once all the dialogue have been discussed and practiced, have each pair of students role play the scenes.

## Getting a Library Card: activities for intermediate levels

### Teacher Notes

#### Listening and Reading Activity (H)

Using the Winnipeg Public Library application form (also available at [wpl.winnipeg.ca/library/libraryservices/jointhelibrary.asp](http://wpl.winnipeg.ca/library/libraryservices/jointhelibrary.asp)) ask them to do the following exercise. Answers for True and False are included below.

1. Underline the question that asks if you are a man or a woman.
2. Put a double line under the words that mean the same as family name.
3. Put a circle around the logo (symbol) for the City of Winnipeg.
4. Put a box around the information about your age.
5. Put an X in front of the words that mean the same as given name.
6. Put a check mark next to the part where you sign your name.
7. Put a wavy line under the part that says you have to have some ID with you.

Optional additional exercise: At the bottom of the form write the numbers 1 to 3. Answer the following three questions by writing **True** or **False**.

1. You have to give your middle name. (Answer: false, initials only).
2. If you are not yet 18 years old, someone else has to sign the form for you. (Answer: true)
3. If you do not live in Winnipeg, you must fill in the non-resident part of the form. (Answer: true)

#### Reading Activity (J) Answer Key

1. There are 20 libraries.
2. The phone number is 204-986-6450. (If the student went to different branch and service pages, they may have sourced out other numbers. They may also be accepted.)
3. It costs \$4.25 to replace a library card. (The first card is free. To replace a card is \$4.25. This information is found in the Library Membership Guide online and in the newsletter.)
4. You can use a driver's license or a health card. (There is a further list of acceptable ID on the website.)
5. You can borrow a book for three weeks.
6. You can phone telecirc or you can use the catalogue. (Answers could include go to the library, ask staff or phone the library).
7. (A list of branches and map of locations is on the website.)
8. The library closes at 9:00 pm on weekdays.
9. The Millennium Library is open 7 days a week in winter.
10. The Millennium Library is open to 9:00 pm Mondays through Thursdays.