**TYPING GUIDE**

1. Click in the address bar, on top of the existing website
2. Type sense-lang.org/typing/
3. Press ‘ENTER’ on your keyboard

To practice typing online, go to **www.sense-lang.org/typing/**

* Click on *Tutorials*
* Click on *Lesson*
* Click on the lesson you wish to complete

Use this button **to erase text** to the left of your cursor. (Your cursor is the flashing black line that appears when you are typing)

* Type the letters that you see above

**How to place your fingers on the keyboard:**



This set of keys is called your **Home Row**. This is where your fingers rest.

Your pointer fingers should rest on **F** and **J**.

**Backspace**

For the keys that have two characters on them such as the numbers (or to type capital letters), you must keep the **Shift** button held down and press the other key once. Most people use their pinky for **Shift.**

Example: For typing @, **hold down SHIFT** and **press the 2** once, and then let go of the keys.

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| --- | --- |
| LEFT HAND  Use your thumbs to press the Spacebar | RIGHT HAND |